



บริษัท เอ็นอีที อสังหาริมทรัพย์และอุตสาหกรรม จำกัด (มหาชน)
NEP REALTY AND INDUSTRY PUBLIC COMPANY LIMITED
Public Company Registration No. 0107537000831



Ref: NEP029/2563

June 22, 2020

Subject: Publication of the Invitation to the 2020 Annual General Meeting of Shareholders on the Company's Website and the Guidelines for attending meeting in regards to the outbreak of the new Coronavirus 2019 (COVID-19)

To: President
The Stock Exchange of Thailand

Whereas the Board of Directors of NEP Realty and Industry Public Company Limited ("the Company") resolved to call the 2020 Annual General Meeting of Shareholders ("2020 AGM") on Thursday, July 23, 2020 at 10.30 hrs., at the Ballroom A Room, 7th Floor, The Westin Grande Sukhumvit Hotel, No. 259 Soi Sukhumvit 19, Sukhumvit Road, Klongtoey Nue Sub-district, Wattana District, Bangkok. Thus, the Company would like to advise that the invitation to the 2020 AGM together with enclosures will be available on the Company's website at www.nep.co.th from June 22, 2020 onwards. The shareholders can obtain the information from the website as another channel in addition to the documents delivered via post.

The Company concerns for the health of all shareholders who will attend the 2020 AGM, and to support the measures of the Department of Disease Control regarding the risk of COVID-19 infection. The Company therefore provided the additional measures as follows:

1. Shareholders are encouraged to appoint independent directors as proxy instead of attending the meeting by themselves

To prevent and reduce the risk of spreading possibility of COVID-19 virus from crowding of shareholders on the meeting day, the Company asks for Shareholders' kind cooperation grant a proxy to the Company's Independent Director to attend the meeting by sending the proxy form together with other supporting documents to Company Secretary Office, NEP Realty and Industry PCL, No.41 Soi Phaholyothin 5, Phaholyothin Road, Phayathai, Phayathai, Bangkok 10400 within July 17, 2020.

2. Shareholders are welcome to send questions in relation to the meeting agenda to the Company in advance within July 17, 2020 with the details of 1) Name-Surname 2) Phone number 3) Email address 4) Question and agenda related, through the following channels:
 - 2.1 Company Secretary Office, NEP Realty and Industry PCL, No.41 Soi Phaholyothin 5, Phaholyothin Road, Phayathai, Phayathai, Bangkok 10400
 - 2.2 Email: akeera@nep.co.th
3. **In case that any shareholder or proxy-holder still wants to attend in person**, the Company would like to request attendees for cooperation to follow the Company's measure as follows:
 - 3.1 Screening process of every attendees shall be provided
 - Before entering into the meeting area, all attendees are required to submit the completed "Coronavirus Disease 2019 (COVID-19) Screening Form" to our staff and to pass the body temperature screening point.
 - In case that any attendee is sick, such as having a fever (i.e. body temperature from 37.5 degree Celsius or higher), cough, sore throat, runny nose, difficulty breathing, or any other sign or indication of infection, or travelled aboard or close contacted with those who came back from the affected areas by the COVID-19 infection during the last 14 days before the meeting date, the Company reserves the right to refuse the entry to the meeting area and would like to ask for your cooperation to grant a proxy to an independent director to attend the meeting on your behalf.
 - 3.2 **Each attendee will be required to stand at any line screening, documents check and registration, with 1.5 meters space from each other.**
 - 3.3 The attendees passing the screening process shall receive a sticker and are **requested to put on the sticker at all time** in the meeting area.
 - 3.4 **Please wear a sanitary mask or a face mask at all time**, wash hands with soap or alcohol-based hand sanitizer frequently.
 - 3.5 To manage number of attendees for not overcrowding, the Company shall arrange **seats to be spaced at least 1.5-2 meters apart** in all areas including the meeting room. As a result, all seats in the meeting room shall be **limited to approximately 50 seats only**. Each attendee passing the screening and registration processes will be **assigned a seating number and required to sit where specified** for the prevention of the disease or following up in case of any unforeseen circumstances. Seats are not allowed to be re-located.

In the event that the seats are fully occupied, the Company reserves the right to not allow any attendees to enter into the meeting room, and refrain from adding more seats or standing in the meeting room. In that case, the shareholders are kindly requested to consider granting a proxy to the Company's independent director.

- 3.6 To avoid overcrowding and too much time spending, **the meeting shall be conducted concisely** and by not exceeding 1.30 hours.
- 3.7 To prevent and minimize the risk of disease spreading through the microphones, at the meeting, the attendees having questions relating to the meeting agendas are kindly requested to **submit their questions in writing** to the Company's staff in order to submit it to the Chairman of the Board of Directors.
- 3.8 **Food and beverage will not be provided and eating is not allowed in the meeting area** in order to minimize risk of the infection of disease spreading.
- 3.9 **The printed copies of 2019 Annual Report and other documents will not be provided** at the meeting in order to minimize personal direct contact in which may risk the infection of the disease.

If there are many people travel to attend the 2020 AGM or many people arrive at the venue at the same time, such event could delay the screening and registration processes, the Company hereby apologizes for any inconvenience that may cause to the participants.

In addition, if the situation has changed or there are additional government regulations preventing the meeting from being held on the said date and place, the Company will inform the shareholders through the Stock Exchange of Thailand and the website.

Please be informed accordingly and ask for cooperation in strict compliance with this guideline.

Yours sincerely,

Mr. Weerachart Lohsiri
Managing Director